

SABIC FANAR+ eShop INSTRUCTION TO MANAGE INVOICES

DATE: MAY, 2015 LANGUAGE: ENGLISH



CHEMISTRY THAT MATTERS



Monitor / change orders in the SABIC eShop For monitoring the status of your orders in our shop and maybe adjust them you login to the shop using the account username and password supplied by your SABIC contact.

The URL for the SABIC web shop is: https://ebusiness.sabic.com/irj/portal

eBusiness Port	al	
Username: john.d	loe@panda.com	
Password:	••••••	
Forgot/Locked Passv	vord?	
	SUBMIT	
This eBusiness portal and would like to enga	I is restricted to SABIC business partners. If you are an existing SABIC busi age in eBusiness, please contact your representative and request an online	ness partner account.
Read Browser Reco	ommendation	

Click submit to enter the portal

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eBusiness Portal	Welcome Mr. John Doe	لمورونة محالية عطامة	
Home Orders Invoices Co	mplaints My Profile		
SABIC News Europe			
SABIC news overview 25-03-2015 GLOBAL IV SOLUTIONS PACKAGING IN SABIC has recently broadened its SABIC Bead More 21-03-2015 MARK WILLIAMS APPOINTED SABIC'S SABIC has announced the appointment of	DUSTRY TO BENEFIT FROM GREA PCG portfolio for healthcare with t VICE PRESIDENT EUROPE Mark Williams, currently Sr. Genera	ITER SECURITY OF RESIN SUPPLY FROM NEW ADDITION TO SABIC'S DEDICATED MEDICAL GRADE FOR HEALTHCARE he addition of a new LDPE grade to help the global IV packaging industry benefit from consistent and reliable supply	E
and who will pursue his career outside SA Read More	ABIC		
09-03-2015 SABIC'S RENEWABLE POLYOLEFINS CU SABIC's new second generation renewat confirmed in a peer review of SABIC's life Read More	IT FOSSIL FUEL USE BY 84% ble polyolefins dramatically reduce to cycle analysis (LCA) study	he amount of fossil fuels used in the production of polyethylene (PE) and polypropylene (PP), the University of Manchester has	
09-03-2015 ELOPAK TEAMS UP WITH SABIC TO CR Beverage carlons coated with plastic mad SABIC and leading liquid food packaging fi	EATE EUROPE'S FIRST BEVERAGI Je from SABIC's Certified Renewabi rm, Elopak	E CARTONS WITH SECOND GENERATION RENEWABLE COATINGS is Polyethylene will shortly be available on the shelves of shops across Northern Europe, owing to a unique partnership between	
Read More			
06-03-2015 SABIC ENDORSED BY LEADING EUROPE. Leading petrochemical company SABIC he SABIC's support for the personal and prot	AN HR ACCREDITATION BODY is been recognised for its employm fessional development of its employ	ent practices throughout Europe for a second consecutive year. Presented in Amsterdam on 5 March, the certificate recognises ess	~ •



For monitoring invoices you select "Open Invoices" from the menu: "Invoices". In the next screen you find a list of open invoices currently stated to you.

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ect Sold-To:	101-0006/selectionalistic forces	solitori soliti		•					
lter By									
Payer:		•	Ship-To:		•	sbu:		රිං Display	Download Invoic
Period	Current month	•							
oen Invoid	es								
Download	1								
Payer	Payer Name	Invoice	Invoice Date	Due Date	Days Overdue	Doc Amt (Doc Curr.)	Currency	Status	
0005366	Excession Technical Teorilles	Q <u>94310885</u>	29.03.2015	06.04.2015	16	30.075,00	EUR	Over Due	
0005366	Reades Technical Teolies	Q <u>94311844</u>	22.04.2015	21.06.2015	-60	758,40	EUR	Not Due	
0005566	Examines Technical Technic	Q <u>94311824</u>	21.04.2015	20.06.2015	-59	39.890,82	EUR	Not Due	
(0)(5)(6)	Examine Technical Technics	Q <u>94311568</u>	14.04.2015	14.06.2015	-53	30.261,33	EUR	Not Due	
0005.666	Transfers Technical Technic	Q <u>94311584</u>	14.04.2015	14.06.2015	-53	30.541,50	EUR	Not Due	
(0)05.666	Evanites Technical Taolites	Q <u>94311284</u>	07.04.2015	14.06.2015	-53	25.075,00	EUR	Not Due	
0005444	Evaluation Technical Teorilles	Q <u>94311154</u>	02.04.2015	14.06.2015	-53	28.825,00	EUR	Not Due	
(010.999	Evades Technical Technical	Q <u>94311156</u>	02.04.2015	14.06.2015	-53	28.825,00	EUR	Not Due	
(0)(5)(6)	Readers Technical Technics	Q <u>94311162</u>	02.04.2015	14.06.2015	-53	300,00	EUR	Not Due	
(005):669	Evanites Technical Teolites	Q <u>94311165</u>	02.04.2015	14.06.2015	-53	442.641,94	EUR	Not Due	
									-

In this screen you have several filtering options:

- You can filter by payer. Do so by selecting the payer in the appropriate drop down list.



- You can filter by ship to. Do so by selecting the ship to in the appropriate drop down list.

Ship-To:	SBL
	100100161.4444 Essavables Tracilities Tracilities
	101 COMPLEX Programmers

- You can filter by period by selecting the current month or all open invoices. Do so by selecting the period in the appropriate drop down list.



Period:	Current month	-
	Current month	
Invoices	All open Invoices (Last 1 year)	

After you have selected one or more filter criterion or criteria activate this new filter should automatically redraw the screen. If needed you can click on for Display to speed up this process. You can download the list of invoices by clicking:

You can find individual invoices by entering its number in the field just below the header of the invoice number column:



By clicking on the Q you zoom into the invoice:

Sold-To:)									
Invoice0099020	009									
Payer: Payer Name: Invoice: Invoice Date:	99020009 01.04.2015 FUR			Total Amount Status: Baseline Date Due Date:	 48.000,00 Not Due 01.04.20 15.06.20 54 	0 15 15		E-Invoicing Signature Verification Report		
buc, currency.	LUK			Days Overdu	ICJ4					
Back										
Material	Product Name	Delivery Quantity	Unit of Measure	Price	Amount	Sabic Delivery	Sales Order	Sale order Item	Customer PO Reference	-
22006874	PP 511A 161	24.000,000	KG	2,00	48.000,00	86073223	Q <u>1208939</u>	000010	Martinet.	

In this screen you can:

- see the invoice details
- In case you have elnvoicing you can download the three relevant files:
 - o The elnvoice PDF document
 - The electronic signature file
 - o The verification report stating that the invoice PDF file is authentic and is not altered since it has been created
 - Zoom into the related sales order by clicking on the sales order number
- Go back to the list of open invoices by clicking on the **Gack**

Invoices History

With the option Invoices History you can retrieve a list of cleared invoices that have been issued to you in past. In the resulting list:

Open Invoices | Invoices History

h	Sold-To:	0.002 off bookery as	6 Lunga		•				
lter	Ву								
	Payer:		•	Ship-To:			SBU:	•	
	Issue Date: Due Date:	23.03.2015 2	3.04.2015	ි රිං [ං] Dis	olay 🖶 D	ownload Invoice	S		
leai	red Invoice	s							
	Payer	Payer Name	Invoice	Invoice Date	Currency	Clearing Date	Clearing Document	Doc Amt (Doc Curr.)	
P									
	1005/1028	Kinkerly-Cark Europe	Q <u>99020011</u>	06.04.2015	EUR	06.04.2015	140000017	38,858,89	
_									-
									-

138 (0.40.00

You have the following options:

- You can select the appropriate sold to by selection in the dropdown list:

Switch Sold-To:	60100000000000000000000000000000000000	-
Filter By	BETREETING BURGLING, CARD RUTTER	
	RECEIVER R. ACTE: CHARLE ECONOMICATION	
Payer:	RENDERTY & Revege Deltification Camber & V	
	RECORDER OFFICE RUNNER & PLASTICS	
Issue Dat	KOTOMONTETTERM E.g.A.	
Due Date	NAMES OF TAXABLE AND DESCRIPTION OF TAXABLE	

- You can filter by the Payer by selection in the dropdown list:



- You can filter by the Ship to by selection in the dropdown list:





You can filter by SABIC SBU by selection in the dropdown list:



- You can filter on Issue- and Due date period:

Issue Date:	23.03.2015	23.04.2015	67
Due Date:		E 7	5

The defined filter should be effective immediately after the screen has redrawn. If the change has issues please click the button: 60° Display

You can also download the list of invoices into an excel file by clicking the button:

By clicking on the Q you zoom into the invoice:

Invoice0099020009 Paver:	Total Amount ::	48.000.00				
Paver:	Total Amount ::	40.000.00				
Payer Name: Invoice: 99020009 Invoice Date: 01.04.2015 Doc. Currency: EUR	Status: Baseline Date: Due Date: Days Overdue:	Not Due 01.04.2015 15.06.2015			E-Invoicing Signature Verification Report	
Invoice Details						
Back						
Material Product Name Delivery Quantity Unit of Mea	sure Price	Amount Sabic Deliv	ery Sales Order	Sale order Item	Customer PO Reference	-
22006874 PP 511A 161 24.000,000 KG	2,00 4	48.000,00 86073223	Q <u>1208939</u>	000010	1017108	

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