

SABIC FANAR+ eShop INSTRUCTION TO MANAGE ORDERS

DATE: MAY, 2015 LANGUAGE: ENGLISH



CHEMISTRY THAT MATTERS



Monitor / change orders in the SABIC eShop

For monitoring the status of your orders in our shop and maybe adjust them you login to the shop using the account username and password supplied by your SABIC contact.

The URL for the SABIC web shop is: https://ebusiness.sabic.com/irj/portal

eBusiness	s Portal	
Username:	john.doe@panda.com	
Password:	•••••	
Forgot/Locked	1 Password?	
	SUBMIT	
This eBusines and would like	es portal is restricted to SABIC business partners. If you are an existing SABIC business partner to engage in eBusiness, please contact your representative and request an online account.	
Read Brows	er Recommendation	

Click submit to enter the portal

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SABIC News Europe >>> SABIC News Europe >>> SABIC News Overview 25-03-2015 GLOBAL IV SOLUTIONS PACKAGING INDUSTRY TO BEHEFIT FROM GREATER SECURITY OF RESIN SUPPLY FROM NEW ADDITION TO SABIC'S DEDICATED MEDICAL CRADE FOR IEALTHCARE SABIC nerve condy broadened is SABIC9 PCC portfolio for healthcare with the addition of a new LDPE grade to help the global /V packaging industry benefit from consistent and reliable supply Bask likes 21-03-2015 MARK WILLAMS APPOINTED SABIC'S VICE PRESIDENT EUROPE SABIC S RENOVABLE POLYOLEFINS CUT FOSSIL FUEL USE BY 94% SABIC'S RENEWABLE POLYOLEFINS CUT FOSSIL FUEL USE BY 94% SABIC'S RENEWABLE POLYOLEFINS CUT FOSSIL FUEL USE BY 94% SABIC'S RENEWABLE POLYOLEFINS CUT FOSSIL FUEL USE BY 94% SABIC'S RENEWABLE POLYOLEFINS CUT FOSSIL FUEL USE BY 94% SABIC'S renew action denotes the polyolefins dramatically reduce the amount of fossil fuels used in the production of polyethylene (PE) and polypropylene (PP), the University of Manchester has confirmed in a peer review of SABIC'S MERVIEW ABIC'S OCEANT SWITH SECOND GENERATION RENEWABLE COATINGS Beak likes 90-03-2015 Beak likes 90-03-2015 <td< th=""><th>Home Orders Invoices Complaints My Profile</th><th></th></td<>	Home Orders Invoices Complaints My Profile	
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	Leading the control of the cont	ment practices throughout Europe for a second consecutive year. Presented in Amsterdam on 5 March, the certificate recognises yees

SABIC eShop



For monitoring orders you select "Order Tracking" from the menu: "Orders". In the next screen you find a list of all your order line items with SABIC. The options you have are:

mo	Ordors Invoid	cos Comp	lainte I	My Drofilo							
w O	rder Orders Tr	acking (ordere Hie	tory							
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Pro	oduct: Product		•	SI	hip-To: Ship To		-				
P	eriod: Last 4 weeks	•		5	Status: Status	•					
Sea	rch By Order Search E	By Delivery S	earch By Sh	ipment # S	earch By PO# Search b	v Confirmed [Delivery Date	Download Excel	Clear Filter		
		,,				,	,				
	Order Status	Packaging	Order #	Line Item #	Material Description	Delivery #	Shipment #	Line Item PO	Confirmed Quantity	Confirmed Delivery Date	
P											
	Order not planned	Bags	<u>1209049</u>	000010	SABIC® LLDPE 118NJ 00900						
	Order not planned	den Bulk	<u>1209050</u>	000010	SABIC® LLDPE 118WJ 00900						
	Order not planned	Bags	<u>1209514</u>	000010	SABIC® LLDPE 118WJ 00900			PO reference 1234-00			
	Order not planned	Bags	<u>1209514</u>	000020	SABIC® LLDPE 118WJ 00900			PO reference 1234-00			
	Order not planned	Bags	<u>1209514</u>	000030	SABIC® LLDPE 118WJ 00900			PO reference 1234-00			
	Order not planned	Bags	<u>1209514</u>	000040	SABIC® LLDPE 118WJ 00900			PO reference 1234-00			
	Order not planned	Bags	<u>1209514</u>	000050	SABIC® LLDPE 118WJ 00900			PO reference 1234-00			-
	Order not planned	Bags	<u>1209724</u>	000020	SABIC® LLDPE 118WJ 00900			PO-reference 1234-00	27500.000	21.05.2015	
	Order not planned	Bags	<u>1209724</u>	000030	SABIC® LLDPE 118WJ 00900			PO-reference 1234-00	27500.000	21.05.2015	
	Order not planned	Bags	<u>1209724</u>	000040	SABIC® LLDPE 118WJ 00900			PO-reference 1234-00	27500.000	21.05.2015	

- You can filter the list of line-items on material by selecting that material in the appropriate dropdown list.

Filter By				
Product:	Product	•	Shin-To	Ship To
Deriod:	Product		Statue:	Status
Feriou.	22000077 SABIC® LLDPE 118WJ 00900		Status.	
	22008408 SABIC® LLDPE 118NJ 00900			
Search By	22000081 SABIC® LLDPE 118WJ 00900		nipment # Search B	y PO# Search by Confirmed Delivery Date



- You can filter the list of line-items on period by selecting that period in the appropriate dropdown list:

Filter By		
Product:	Product	•
Period:	Last 4 weeks	•
	Last 4 weeks	
	Last 3 months	
Search By	Last 6 months	very Search By Sl
	Last 9 months	
Order	Last 12 months	aka sina 🔰 Lina Ham d
Urder	Current year	ckaging Line item #

- You can filter the list of line-items on ship-to by selecting it in the appropriate dropdown list:

Filter By			
Product:	Product	Ship-To:	Ship To
Period:	Last 4 weeks	Status:	Ship To
			100 00000000 Spheres Moderanoi II A

- You can also filter the list of line-items on status by selecting this in the appropriate dropdown list:

Filter By				
Product: Product	▼	Ship-To:	Ship To	
Period: Last 4 weeks		Status:	Status	•
			Status	
			Order not planned	
Search By Order Search	By Delivery Search By Shipment #	Search B	Order planned	
			Transport planned	
Order Status	Packaging Line Item # Delivery	# Ma	In Transit / Delivered	

You can also select/find individual orders by:

- Order number: click the button: Search By Order and subsequently enter the order number in: Enter Order # Search By Order Q
- By deliver number: click the button: Search By Delivery and subsequently enter the SABIC delivery number in: Enter Delivery # Search By Delivery Q
- By Shipment number: click the button: Search By Shipment # and subsequently enter the SABIC shipment number in: Enter Shipment # Search By Shipment # Q



- By PO reference number: click the button: Search By PO# and subsequently enter your own Purchase Order reference number in: Enter PO# Search By PO# Q
- By confirmed delivery date: click the button: Search by Confirmed Delivery Date and subsequently enter a range of dates for the by SABIC confirmed delivery date in:
 Confirmed Delivery Date To Search by Confirmed Delivery Date Q

You can combine searching for any of these items simply by selecting them prior to entering the criteria. You can clear your search filter by selecting the button: Clear Filter.

A faster way to search for individual order line-items based on particular item numbers or status is by entering a criterion

in one of the appropriate fields in the row marked with : 🔽. By then clicking on the icon: 🔽 the filtering is in effect. This applies to the columns:

- Line Item number
- Material Description
- SABIC Sales Order number
- SABIC Delivery number
- SABIC Shipment number
- Line item Purchase Order reference number
- Confirmed Quantity
- Confirmed Delivery Date

You can adjust the sequence in which the columns are displayed simply by dragging the appropriate column to a new position. If you want to revert to the original order you can do so by positioning the mouse in the line:

Order Status ≜	Packaging	Line Item #	Material Description	Order #	Delivery #	Shipment #	Line Item PO	Confirmed Quantity	Confirmed Delivery Date
And right clickir	na it								
	ig it.	User Sett	ings		•	Hide Tal	ble column "[)elivery #"	
						Restore	Original Sec	uence	
Select menu op	otion:	Hide Quic	k Help			More		,	"Restore Origina

Another option you have to download the list of order line items displayed by clicking the button: Download Excel

Zooming into an order

By clicking on a link being the SABIC Sales Order number you zoom into that particular order:



		Delivery Information
Order Information Order Type SABIC Reference (S.O #):	Order	Ship-To city Destination Country Netherlands Ship - To entity (name) ip-To Address
Line Item PO Order Issue Date Requested Delivery Date	You can enter a new PO number here	Mode of transport EP-Road Polymers Destination Port ZIP - 7500 - 7999
Item #	10	Delivery Item Information
Product ordered (grade name)	SABIC® LLDPE 118WJ 00900	Del# Del Item # Shipment # Load Dt. Batch # Actual Qnty Shipment Start Dt. Est Arrival Dt. Delivered Dt. Ve
Material #	22000081	i Delivery Not created
Requested Quantity	30,000.000	
Dispatched Quantity	0.000	* Click on the Delivery item # to navigate to corresponding Invoice
Remaning Quantity:	30,000.000	
Planned quantity (confirmed)	0.000	
Unit of Measure	KG	
Contact Person Name		
Item confirmed delivery date	Not Planned	
Item requested delivery date	APR 17, 2015	

Apart from reviewing the information on the line-item in this screen you can also:

- Alter the PO reference number by just entering a new text in the appropriate field and clicking Update;
- Create a complaint in our system related to this particular order line-item. Simply click the button: Create New Complaint to start this sequence;

- Go back to the list with outstanding order line-items by clicking on:

Modifying the requested delivery data

As long as the status of the order is: "Order Planned" and no Delivery is mentioned you can alter the requested delivery date:



		Delivery Information					
Order Information							
Order Type	Order	Ship-To city					
ABIC Reference (S.O #):	1200.46	Ship - To entity (name)					
ine Item PO	PO-reference 1234-50	and the second sec					
Irder Issue Date	APR 16, 2015	Hada af bearand					
equested Delivery Date	APR 20, 2015	mode of transport					
em#	30	Delivery Item Information					
roduct ordered (grade name)	SABIC® LLDPE 118WJ 00900	Del # Del Item # Shipment # Load Dt. Batch # Actual Qnty Shipment Start Dt. Est Arr					
laterial #	22000077	i Delivery Not created					
equested Quantity	27,500.000						
ispatched Quantity	0.000	* Click on the Delivery item # to navigate to corresponding Invoice					
temaning Quantity:	27,500.000						
lanned quantity (confirmed)	27,500.000						
nit of Measure	KG						
contact Person Name							
em confirmed delivery date	MAY 01, 2015						
	DO DU DOUE TH						

Create New Complaint Update 4 Back

Simply replace the requested delivery date with the new date and click on Update. The next step is that our shop evaluates your request and gives you feedback on your request. To confirm you need to click Confirm and go back to the list of line-items.